

Achieving PRINCE2® 2009 Registered Practitioner Certification

Course Code: P2-09-PM

Benefits

- Achieve registered practitioner status.
- Learn the details of the most important project management qualification available.
- Enhance your organisation’s project capability and your own career prospects.
- Get practical advice, tips and insight from an experienced project manager.

Who Should Attend?

- Anyone seeking the prestigious PRINCE2® 2009 qualification at practitioner level.
- Anyone working in a project context now or who will be shortly.

You Will Learn To

- Gain the required knowledge and understanding to successfully pass the APMG’s PRINCE2® 2009 registered practitioner exam.
- Understand how PRINCE2® 2009 may be best embedded and tailored into your organisation.

Duration

Five Days

Course Timings

Courses run from 0900 to 1630 for formal class hours (1630 onward for informal and optional discussion of “topics raised on the day” and demonstration of relevant software tools if appropriate) There is a possible 1600 finish on the last day.

Course Includes

- Pre-course preparation materials including the OGC Managing Successful Projects manual.
- Instructor-led tuition from a highly experienced PRINCE2® project manager.
- Exam practice exercises.
- Delegate pack: course notes, project management templates, case studies, classroom exercises.
- APMG Exams: Foundation (Thursday am) and Practitioner (Friday pm).
- Lunch, tea and coffee.

Public Courses (2009/10)

	Sep 2009	Oct 2009	Nov 2009	Dec 2009	Jan 2010	Feb 2010	Mar 2010	Apr 2010	May 2010	Jun 2010	Jul 2010	Aug 2010
London	7	5	2	7	11	8	8	12	3	7	5	9
Reading	14	12	9	14	18	15	15	19	10	14	12	16
Edinburgh	21	19	16	21	25	22	22	26	17	21	19	23

Cost (all prices are exclusive of VAT @ 15%)

	Standard Fees Per Delegate	September’s Special Offer
London	£1,295 + VAT	£1,100 + VAT
Reading	£1,295 + VAT	£1,100 + VAT
Edinburgh	£1,295 + VAT	£1,100 + VAT

Terms and Conditions include full and cleared payment prior to the course start date

In-house or Custom Tailored Courses – Call us on +44 (0)870 351 89 56 for an in-house training quotation.

Course Content: P2-09-PM

Review Exam Syllabus

How the syllabus structure and content defines learning needs. Conventions used and exam question types for foundation and practitioner exams.

Concepts

Fundamental concepts of PRINCE2® principles, management stages versus specialist stages, tolerance and management by exception.

Overview

What is a project and its characteristics, projects and programmes. tailoring PRINCE2® to suit your specific needs and honouring the 7 principles. Benefits of using PRINCE2®, the principles and themes in a programme or stand-alone project. Context for delivering projects across the customer/ supplier boundary.

The Start of a Project: Project Mandate to Project Authorisation

Starting up a project, its activities, concerns and management products. Initiation a project and its activities and products leading to project authorisation. Establishing the organisation, roles & responsibilities across the four management levels to establish a management by exception regime. Initiating the project to establish the 4 strategies, project plan, business case and project controls. The Project Board's authorisation processes.

Quality, Planning, Business Case and Risk

The responsibilities and activities defined to establish quality targets, communicate them through planning into business case costs and timescales. Recognising the affect of uncertainty on goals and plans.

Controlling Technical Work: How Controlling a Stage (CS) Interfaces to Managing Product Delivery (MP)

How CS works to delegate, monitor and control business product development. CS's cycles for monitoring, reporting and responding to expected and un-expected progress or issues.

Reviewing and Renewing Plans and Status in Managing Stage Boundaries

Directing a project recap of stage by stage decision making and readiness to move on. The missing discipline: handling change throughout the project life-cycle.

Closing a Project

Prepare planned closure, prepare premature closure, hand over products as necessary, evaluate the project and recommend project closure.

Excelling in Taking the Exams

The Foundation exam do's, don'ts and top tips. Practitioner exam, endless practice, do's don'ts and top tips.